

Camp SEMO – Wappapello is seeking a Caretaker

Camp SEMO is a 190 acre campground on the shores of Lake Wappapello. The camp has cabins that can sleep over 80 guests and a dining hall. The property has a great private beach along with canoes, paddle boats, hiking trails, playground, and sports fields. In addition, there are 5 full hookup RV sites. The Caretaker will live at the camp in a 3-bedroom 2-bath house with a beautiful view and serene setting.



Job Duties

1. Routine camp maintenance

1. Mowing, weed eating and limb removal.
2. Conduct weekly inspections of facilities and secure facility when not in use.
3. Biweekly airing out cabins and cafeteria during warm season.
4. General cleaning.

2. Guest Relations

1. Making sure camp is ready for guests. This is done by following pre-arrival checklist.
2. Welcome/ Check-in guest and provide guidelines for their stay, as documented in arrival letter

Note, the Reservation process will be handled by another resource. For guests not paying by credit card, there will be some accounting responsibilities for the Caretaker.

3. Be available for guests if they have questions or problems arise. Make sure guests behave in safe and responsible manner. A process will be provided for handling of problems or unexpected issues.
4. Check guest out. Inspect facilities with guest to verify clean and no damage. Determine amount of deposit returned. Complete departure checklist.

3. **Reporting** – Weekly email reports of work done, time spent, guest issues/reports, and possible maintenance/cleaning issues. Off season reports to be monthly.

Compensation

In exchange for an average of 75 hours of work per month April through October, much less during off season in doing duties described above, the caretaker and family will live rent free and utilities paid for up to \$200 per month. In event work described above takes more time (e.g. higher usage of the camp) additional compensation can be discussed. Also, if desired, Caretaker may take on special projects for additional compensation. Caretaker will be a sub-contractor and will receive a 1099 at the end of the year.

Skills required:

- Ability to use zero turn mower, compact tractor, chain saw and weed eater
- Physical ability to drag limbs, weed eat, and do light hauling
- Ability to follow and complete checklist
- Ability to keep track of receipts, accept payments and perform minimal clerical functions
- Personable, you will be the first face of Camp SEMO
- Ability to pass background check

Caretaker can be a single person or a married couple sharing the duties. If interested call or text

(573)222-8279. Cover letter and resume can be mailed to 301 Oak Hill Road

Jackson, MO 63755. Or email: campsemowappapello@gmail.com. Tentative start date April 1st, 2026