



9-30-2025

Job Title: Executive Director
Classification: Full Time Salary
Reports To: Krislund JCRC Board

Location: 189 Krislund Dr. Madisonburg, PA 16852 (Penn's Valley School District)

Mission: Krislund, Christ's land, seeks to share the good news of Jesus Christ through outdoor adventure, purposeful outreach, and Christian hospitality for all.

Vision: Knowing, showing, and sharing Christ.

Purpose & Overview:

The Executive Director is the chief executive officer and managing director of the Krislund Camp and Retreat Center serving the Presbyteries of Carlisle, Huntingdon, and Northumberland in central Pennsylvania. This person is responsible for developing and leading a team of dedicated staff and volunteers to strengthen and enhance this ministry.

Essential Duties:

- Administration
 - Serve as chief administrative executive of the ministry overseeing all facets of Krislund operations both on and off the Krislund campus.
 - Provide effective strategic policies, objectives, and goals for the ministry.
 - Coordinate various phases of ministry's day-to-day operations and activities.
 - Develop strategic plans with help from the board.
 - Implement the strategic plans for administration, fundraising, hospitality, marketing and community relations.
- Stakeholder Relationships
 - Promote, maintain, and expand healthy relationships within the ministry constituency and the broader community regardless of denominational affiliations or the lack thereof.
 - Collaborate with the Board, committees, staff, and volunteers.
- Fiscal Responsibility
 - With the Treasurer and Board, ensure fiscally responsible operation, making recommendations for the annual budget.
 - Provide effective controls regarding budgets, risk management, program proposals, cash management, inventories, purchasing, capital expenditures, and maintenance.
- Recruitment and Development of Staff
 - Provide leadership for the staffing, including hiring, training, team building, and development within a fair, safe, and productive workplace.
 - Promote and practice healthy relationships among staff, volunteers, constituent presbyteries, and the broader community.
 - Develop staff performance standards and conduct performance reviews.
- Communication
 - Forecasting, tracking, and reporting key performance indicators through regular written reports and verbal communications in all areas of operation.



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- Oversees the development and release of publicity, marketing, and fundraising communications.
- Be the public face of the ministry.

Leadership Qualifications:

- Creative leadership to foster a collaborative work environment.
- Exhibits flexibility that responds to emerging situations.
- Exemplifies the Christian concept of servant-leader in interactions with others.
- Leads with vision, integrity, and enthusiasm.
- Exceptional communicator, particularly working alongside staff, board, and volunteer leadership.
- Strong organizational and change management skills.

Preferred Minimum Education, Experience and/or Certification:

- Five or more years of experience leading an organization with a multi-tiered staff of at least ten individuals.
- Experience with budget responsibilities, leading and developing managers, and managing donor relations.
- A committed Christian and proven leader with several years of successful philanthropic experience including involvement with capital campaigns.

Benefits Include:

- Salary: \$50,000-\$60,000
- Director's House: Spacious 4 bedrooms 3 bath home, 2 car garage. Heat, A/C, Water, and Internet are provided by the camp
- Monthly healthcare stipend
- 6% Retirement contribution
- 2 weeks paid vacation minimum

Interested candidates should submit:

1. Resume and Cover letter describing their faith journey and passion for Camping ministry.
2. Contact information for three references (at least one related to camp ministry).

Send applications to: Joy Kaufmann, Chair of the Executive Director Search Committee

Phone: 717-250-6307

Email: Joyk2.gp@gmail.com