



The Lutheran Camping Corporation
of Central Pennsylvania
Kirchenwald, Nawakwa, & The Wittel Farm

Nawakwa Camp Director

Reporting to the Associate Executive Director, the Nawakwa Camp Director will have operational impact on the mission of the LCC by maintaining overall management responsibility for one of the LCC Sites, giving daily leadership to the programs and staff on that site.

LCC Mission Statement

The Church in a place and time apart where God's presence is experienced; Faith is renewed; Christ's love is felt; and the Church is strengthened for the service and proclamation of the Gospel.

The LCC carries out its mission as a gracious expression of God's love. The heart of that mission is to:

- Strengthen the faith of children, youth, adults, and families
- Offer opportunities for children to grow in Christian leadership
- Provide outdoor ministry experiences to all, regardless of their financial capacity
- Foster Christian fellowship
- Nurture God's children of all ages as good stewards of all God's good gifts

Responsibilities

Leadership & Management

- In cooperation with the Associate Executive Director, provide day to day leadership on their site
- Serves as the primary staff person responsible for the overall guest experience and for providing hospitality and welcome to retreat guests
- Through hospitality and service, actively engage and energize the participants and supporters of the LCC, building positive relationships with all guests and supporters
- Give day to day leadership to all programs and functions
- Lead, coach, and develop the local site staff, maintaining two year-round direct reports: Maintenance Manager, Head Cook
- Assist the Associate Executive Director in the implementation of effective systems to track progress toward ministry goals and priorities, and regularly evaluate program components, so as to measure successes that can be effectively communicated to the board and constituents

- Lead the recruitment and management of seasonal staff
- Assist in ministering to, and caring for, the worship life of the ministry

Church and Community Relations

- Build and maintain positive relationships with the synods, congregations, key constituents, key church leaders, and others in the community who are important to the mission of the LCC
- Build and maintain positive relationships with community leaders near their site
- Serve as a spokesperson for the LCC at congregations and events

Fundraising & Communications:

- Support the work of development by maintaining positive relationships with the constituents of LCC
- Support the work of the Executive Director in development as requested

Administration

- In conjunction with the Associate Executive Director:
 - Conduct an annual assessment of the properties, facilities, and equipment on the site
 - Assist in the recommendation maintenance, renovation, and improvement projects through the Executive Director to the Board of Directors
- Supervise and consult with maintenance staff to ensure that routine repairs and maintenance needs are completed
- Assist the Associate Executive Director in the development of the annual budget for their site
- Assist the Associate Executive Director in the management of the annual budget for their site

In addition to all of the above, other duties may be assigned as necessary for the good of the organization's mission.

Qualifications

The Site Director will be thoroughly committed to the LCC mission. All candidates should have talents in leadership, coaching, and relationship management.

Specific requirements include:

- Strong Christian faith and a desire to serve God through the Church in an outdoor ministry setting

- An understanding of, and agreement with the mission and goals of the LCC, the Lower Susquehanna Synod, and the Evangelical Lutheran Church in America (ELCA)
- Be an active Member of an ELCA congregation or of a congregation in full communion partnership with the ELCA
- Health and stamina sufficient to meet the physical demands of the position including the ability to: move about the grounds and the uneven terrain of the ministry site; to work in an outdoor setting even in inclement weather; to participate in the various camp activities; to lift 40 pounds
- Strong interpersonal, supervisory, and communication skills
- Preference will be given to candidates with experience in the following areas:
 - College Degree
 - Outdoor ministry leadership and program development
 - Personnel recruitment and management
 - American Camp Association (ACA) standards for accreditation
 - ELCA Outdoor Ministry programs and policies.
 - Low and High Ropes course, rock climbing, top roping safety management, experience and certification
 - Lifeguarding, First aid, CPR, Lifeguard Training Instructor Certification
 - Boating Safety, canoe/Kayak
 - Outdoor living skills
 - Nature/environmental education
- Satisfactory criminal record check (mandatory), child abuse screening (mandatory) and credit check
- Valid driver's license